SECTION SEVEN: SIGNAGE DESIGN – INTERNAL

- SIGN PLACEMENT
- ENTRY SERIES
- DIRECTIONAL SERIES
- VENUE/DESTINATION SERIES
- INFORMATION SERIES
- SPECIAL ROOMS SERIES
- AMENITY SERIES
- ROOM SERIES

CONTENTS

01 INTRODUCTION

02 WAYFINDING PRINCIPLES

03 DESIGN ELEMENTS

04 NAMING STRATEGY – EXTERNAL

05 NAMING STRATEGY – INTERNAL

06 SIGNAGE DESIGN – EXTERNAL

07 SIGNAGE DESIGN – INTERNAL

08 CONSTRUCTION DETAILS

09 SPECIFICATION

APPENDIX 1
ROLLOUT PLANNING
SIGN LOCATION OVERVIEW
BULK QUANTITIES

APPENDIX 2
SUSTAINABILITY
SIGN PLACEMENT

Sign types have been placed at specific distances from the floor to ensure consistency across the family, and to create a neat and considered alignment of signs when viewing several in one panoramic. The datum line is a fixed measurement from which all signs are to be located. There are two measurements to be considered when installing the various sign types, the hanging line and the base line.

The diagram below illustrates this placement.
**SIGN TYPES IN DETAIL**

**INTERNAL SIGNS – ENTRY SERIES**

**BUILDING ENTRANCE DOOR**

Sheet 1 of 1

**1001**

**Sign use:** To identify building entrance

**Location:** On door at building entrance

**Typical content:**
- Entry
- Door number

**FRONT ELEVATION**

Scale 1:20

**Entry 1**

- Building/door entrance number.
- Vinyl applied to surface (white or charcoal).
- Ensure colour of lettering provides a sufficient amount of contrast (minimum of 30% contrast).

**GRAPHIC DETAILS**

**ENTRY**

Typeface: National Bold

Colour: MQ White or MQ Charcoal

Note: Indicative size only. Size to be adjusted to suit specific location.

Ensure sign colour provides required illuminance contrast from wall/glass surface.
**BUILDING ENTRANCE ACCESSIBLE PANEL**

**Sign use:** To identify building entrance (accessible use)

**Location:** On wall at building entrance clear of opening doors

**Typical content:**
- Entry
- Door number

**FRONT ELEVATION**

Scale 1:20

Aluminium two-pack polyurethane panel. Braille (white) and tactile (charcoal). 50 - 300mm Determine on site
BUILDING ENTRANCE ACCESSIBLE PANEL

I001a
Sheet 2 of 2

GRAPHIC DETAILS

TACTILE TYPE AND DOOR NUMBER
Typeface: National Regular
Colour: MQ Charcoal

PANEL BACKGROUND
Colour: MQ White

BRAILLE
Colour: MQ White
**MAIN DIRECTORY - WALL MOUNTED**

*Note:* Sign I002, I003 and I006 provide the same function – primary directory to be located at key arrival points within a building.

The form varies to provide options that best suit the specific built environment the sign is located in.

Whilst the primary message content is the same the graphic layout varies due to the inclusion of a screen or the position of the Tactile + Braille information. During the implementation phase the layout should be selected depending on the inclusion or otherwise of screens and the extent of message content.

**Sign use:** To identify the levels within the building and allow detailed searches for individual names/offices etc

**Location:** Main entrance foyer

**Typical content:**
- Building name/street address
- Faculties/departments/research centres (National/MU/Faculty)
- Key rooms/lecture theatres/teaching spaces/meeting rooms/Deans office/faculty executive
- Interactive building/level map
- Braille and tactile type (only location and security number)

**Note:** Sign I002, I003 and I006 provide the same function – primary directory to be located at key arrival points within a building.

The form varies to provide options that best suit the specific built environment the sign is located in.

Whilst the primary message content is the same the graphic layout varies due to the inclusion of a screen or the position of the Tactile + Braille information. During the implementation phase the layout should be selected depending on the inclusion or otherwise of screens and the extent of message content.
**SIGN TYPES IN DETAIL**

**INTERNAL SIGNS – ENTRY SERIES**

---

**FRONT ELEVATION**

Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

- **1 University Avenue**
- **LCD 32” recessed screen** showing interactive building map. 1250mm maximum height for touch screen controls. Access to wiring needed. Solid aluminium cover to be provided if digital screens not able to be added at time of construction.
- **Aluminium two-pack polyurethane facade. Vinyl messaging applied.**
- **Braille (white) and tactile (charcoal).**

---

**SIDE**

- **140 (NOM)**

---

**DIRECTORY WITH BUILDING NAME**

Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

---

**FRONT SIDE**

1 University Avenue

---

**ELEVATIONS**

Scale 1:20

---
**1 University Avenue S2.6**

**FRONT ELEVATION SCALE 1:20**

- **32” screen**
- **Ground**
- **Museum of Ancient Cultures**
- **Australian Centre for Ancient Numismatic Studies**
- **IEC Head of Department**
- **Level 1**
- **Early Childhood Road Safety Education Program**
- **IEC Music Room**
- **Media Teaching Rooms**
- **Level 2**
- **IEC Drama and Movement Room**
- **IEC Administration**
- **Level 3**
- **IEC Drama and Movement Room**
- **Resource Development Teaching Rooms**
- **Level 4**
- **Lecture Theatre**
- **Mia Mia Child and Family Study Centre**
- **Centre for Open Education Teaching Rooms**
- **Level 5**
- **Lecture Theatre**
- **Mia Mia Child and Family Study Centre**
- **Centre for Open Education Teaching Rooms**
- **Level 6**
- **IEC Student Enquiry Office**
- **IEC Head of Department**
- **Head of Division**
- **Level 7**
- **Early Childhood Road Safety Education Program**
- **IEC Technical Services**
- **IEC Art Room**

**SIDE**

- **140 (NOM)**

**ELEVATIONS**

Scale 1:20

- **FRONT SIDE**
  - Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.
  - LCD 32” recessed screen showing interactive building map.
  - 1250mm maximum height for touch screen controls.
  - Access to wiring needed.
  - Solid aluminium cover to be provided if digital screens not able to be added at time of construction.

- **Aluminium two-pack polyurethane facade.**
- **Vinyl messaging applied.**

- **Victorian Ash timber detail.**
- **Concealed fixtures.**
SIGN TYPES IN DETAIL

INTERNAL SIGNS – ENTRY SERIES

I002 MAIN DIRECTORY - WALL MOUNTED

Sheet 4 of 5

SANITARY FACILITY PICTOGRAM
Height: 20mm
Colour: MQ Charcoal and B21 Ultramarine

DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

LEVEL INDICATOR LINE
Line height: 3mm
Colour: MQ Red

PANEL BACKGROUND
Colour: MQ White

BRAILLE
Colour: MQ White

BUILDING STREET ADDRESS
Typeface: National Bold

TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal

DIRECTORY LAYOUT (8 LEVELS)

For help call 0000 0000

1 University Avenue

1 University Avenue Level 1

1 University Avenue Level 2

1 University Avenue Level 3

1 University Avenue Level 4

1 University Avenue Level 5

1 University Avenue Level 6

1 University Avenue Level 7

1 University Avenue Level 8

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section

Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.

This sign should be integrated with tactile ground surface indicators in accordance with AS1428.4.1 and Part H2 of the BCA.

GRAPHIC DETAILS
Scale 1:10
**Main Directory - Wall Mounted**

**Sheet 5 of 5**

**Graphic Details**
- **Building Street Address**
  - Typeface: National Bold
- **Building Name**
  - Typeface: National Bold
- **Tactile Text**
  - Typeface: National Regular
  - Colour: MQ Charcoal

**Sanitary Facility Pictogram**
- Height: 20mm
- Colour: MQ Charcoal and B21 Ultramarine

**Directory Text**
- Typeface: National Regular
- Colour: MQ Charcoal

**Level Indicator Line**
- Line height: 3mm
- Colour: MQ Red

**Panel Background**
- Colour: MQ White

**Braille**
- Colour: MQ White

**Construction Details**
- For an example of typical construction method refer to Section 08
- Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.
- This sign should be integrated with tactile ground surface indicators in accordance with AS1428.4.1 and Part H2 of the BCA.

**DIRECTORY LAYOUT (4 LEVELS) WITH BUILDING NAME**

1 University Avenue Level 1

For help call 0000 0000

---

**Graphic Details**

Scale 1:10
**SIGN TYPES IN DETAIL**

**INTERNAL SIGNS – ENTRY SERIES**

**I003 MAIN DIRECTORY - FREESTANDING**

Sheet 1 of 5

**Note:** Sign I002, I003 and I006 provide the same function – primary directory to be located at key arrival points within a building.

The form varies to provide options that best suit the specific built environment the sign is located in. Whilst the primary message content is the same the graphic layout varies due to the inclusion of a screen or the position of the Tactile + Braille information. During the implementation phase the layout should be selected depending on the inclusion or otherwise of screens and the extent of message content.

**Sign use:** To identify the levels within the building and allow detailed searches for individual names/offices etc

**Location:** Main entrance foyer

**Typical content:**
- Building street address/building name
- Faculties/departments/research centres (National/MU/Faculty)
- Key rooms/lecture theatres/teaching spaces/meeting rooms/Deans office/faculty executive
- Interactive building/level map
- Braille and tactile type

**Elevations**

- **Front:** Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.
- **Side:** Aluminium two-pack polyurethane facade. Vinyl messaging applied.
- **Braille and tactile:**

**Note:** This sign must be integrated with tactile ground locators as specified in AS1428.4.1 Tactile Ground Surface Indicators.
**SIGN TYPES IN DETAIL**

**INTERNAL SIGNS – ENTRY SERIES**

**MAIN DIRECTORY - FREESTANDING**

Sheet 2 of 5

**ELEVATIONS**

*Scale 1:20*

- **FRONT ELEVATION SCALE 1:20**
  - Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.
  - 32" screen showing interactive building map.
  - 1250mm maximum height for touch screen controls.
  - Access to wiring needed.
  - Solid aluminium cover to be provided if digital screens not able to be added at time of construction.

- **SIDE**
  - LCD 32" recessed screen.
  - Aluminium two-pack polyurethane facade.
  - Vinyl messaging applied.

- **FRONT SIDE**
  - Victorian Ash timber detail.
  - Concealed fixtures.

- **Braille and tactile.**
SIGN TYPES IN DETAIL
INTERNAL SIGNS – ENTRY SERIES

MAIN DIRECTORY - FREESTANDING
Sheet 3 of 5

FRONT ELEVATION SCALE 1:20

1 University Avenue S2.6

Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

1250mm maximum height for touch screen controls.
Access to wiring needed.
Solid aluminium cover to be provided if digital screens not able to be added at time of construction.

LCD 32" recessed screen showing interactive building map.

Aluminium two-pack polyurethane facade.
Vinyl messaging applied.

Braille and tactile.

Victorian Ash timber detail.
Concealed fixtures.

ELEVATIONS
Scale 1:20

014  Part Seven Signage Design - Internal
SIGN TYPES IN DETAIL
INTERNAL SIGNS – ENTRY SERIES

MAIN DIRECTORY - FREESTANDING

Sheet 4 of 5

I003

GRAPHIC DETAILS
BUILDING STREET ADDRESS
Typeface: National Bold
TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal
DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

SANITARY FACILITY PICTOGRAM
Height: 20mm
Colour: MQ Charcoal and B21 Ultramarine

LEVEL INDICATOR LINE
Line height: 3mm
Colour: MQ Red

PANEL BACKGROUND
Colour: MQ White

BRaille
Colour: MQ White

DIRECTORY LAYOUT (8 LEVELS)

FOR HELP CALL 0000 0000

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08
Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.
This sign should be integrated with tactile ground surface indicators in accordance with AS1428.4.1 and Part H2 of the BCA.

DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

LEVEL INDICATOR LINE
Line height: 3mm
Colour: MQ Red

PANEL BACKGROUND
Colour: MQ White

BRaille
Colour: MQ White

LEVEL 0
00000 Museum of Ancient Cultures
00000 Australian Centre for Ancient Numismatic Studies
00000 IEC Head of Department

LEVEL 1
00000 Early Childhood Road Safety Education Program
00000 IEC Music Room
00000 Media Teaching Rooms

LEVEL 2
00000 IEC Drama and Movement Room
00000 Resource Development Teaching Rooms

LEVEL 3
00000 IEC Drama and Movement Room
00000 Early Childhood Road Safety Education Program

LEVEL 4
00000 Lecture Theatre
00000 Mia Mia Child and Family Study Centre
00000 Centre for Open Education

LEVEL 5
00000 Lecture Theatre
00000 Mia Mia Child and Family Study Centre
00000 Centre for Open Education

LEVEL 6
00000 IEC Administration
00000 IEC Student Enquiry Office
00000 IEC Head of Department
00000 Head of Division

LEVEL 7
00000 Early Childhood Road Safety Education Program
00000 IEC Technical Services
00000 IEC Art Room

LEVEL 8
00000 Lecture Theatre
00000 Mia Mia Child and Family Study Centre
00000 Centre for Open Education

GRAPHIC DETAILS
Scale 1:10

Part Seven Signage Design - Internal 015
SIGN TYPES IN DETAIL
INTERNAL SIGNS – ENTRY SERIES

MAIN DIRECTORY - FREESTANDING

Sheet 5 of 5

TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal

DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

SANITARY FACILITY PICTOGRAM
Height: 20mm
Colour: MQ Charcoal and B21 Ultramarine

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08
Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.
This sign should be integrated with tactile ground surface indicators in accordance with AS1428.41 and Part H2 of the BCA.

GRAPHIC DETAILS
BUILDING STREET ADDRESS
Typeface: National Bold

BUILDING NAME
Typeface: National Bold

DIRECTORY LAYOUT (4 LEVELS) WITH BUILDING NAME

ACCESSIBLE touch zone

32" screen

E4 Level 1
For help call 0000 0000

1 University Avenue

1003
**POSTER AND BROCHURE STAND**

**Sheet 1 of 1**

**Sign use:** Poster and brochure display  
**Location:** At faculty discretion  
**Typical content:**  
- N/A

**ELEVATIONS**

*Scale 1:20*

- Victorian Ash timber detail.  
- Concealed fixtures.

- Flame edged clear acrylic sliding panels. Printed A3 poster insert.

- Aluminium two-pack polyurethane facade (MQ White).

- Concealed fixtures.
**Sign use:** To help and provide assistance

**Location:** At main entrance or a location determined by campus security

**Typical content:**
- Building street address
- Help button/intercom
- Help/Information telephone number
- Braille and tactile type

---

**Help Point**

**Elevations**

Scale 1:15
HELP POINT

GRAPHIC DETAILS

BUILDING STREET ADDRESS
Typeface: National Bold
HELP POINT
Typeface: National Regular
Colour: MQ White
INFORMATION PICTOGRAM
Height: 49mm
Colour: MQ White

TACTILE TEXT
Typeface: National Regular
Colour: MQ White

PANEL BACKGROUND
Colour: MQ White

BRaille
Colour: MQ White

HELP POINT PANEL BACKGROUND
Colour: B21 Ultramarine

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

I University Avenue

Help point

Help Point

Hearing loop

Push button to call

GRAPHIC DETAILS

Scale 1:10
**Note:** Sign I002, I003 and I006 provide the same function – primary directory to be located at key arrival points within a building. The form varies to provide options that best suit the specific built environment the sign is located in. Whilst the primary message content is the same, the graphic layout varies due to the inclusion of a screen or the position of the Tactile + Braille information. During the implementation phase the layout should be selected depending on the inclusion or otherwise of screens and the extent of message content.

**Sign use:** To identify the levels within the building

**Location:** At main entrance of small building

**Typical content:**
- Building street address
- Faculties/departments/research centres (National/MU/Faculty)
- Key rooms lecture theatres/teaching spaces/meeting rooms
- Deans office/faculty executive
- Braille and tactile type

**1 University Avenue**

Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Braille (white) and tactile (charcoal).

Aluminium two-pack polyurethane facade. Vinyl messaging applied.

1 University Avenue Level 1
For help call 0000 0000

FRONT ELEVATION

FRONT SIDE

SIDE

National/MCU Faculty

Level 6

IEC Administration

IEC Student Enquiry Office

Level 7

Early Childhood Road Safety Education Program

IEC Technical Services

Level 1

Early Childhood Road Safety Education Program

Level 2

IEC Drama and Movement Room

Level 3

IEC Drama and Movement Room

Level 4

Resource Development Teaching Rooms

Level 5

Lecture Theatre

Mia Mia Child and Family Study Centre

Centre for Open Education Teaching Rooms
Graphical details:

- **Building Street Address**
  - Typeface: National Bold

- **Directory Text**
  - Typeface: National Regular
  - Colour: MQ Charcoal

- **Level Indicator Line**
  - Line height: 3mm
  - Colour: MQ Red

- **Tactile Text**
  - Typeface: National Regular
  - Colour: MQ Charcoal

- **Braille**
  - Colour: MQ White

**Construction Details**

For an example of typical construction method refer to Section 08.
SMALL DIRECTORY - WALL MOUNTED

Sheet 3 of 3

DIRECTORY LAYOUT (4 LEVELS)

1 University Avenue

GROUND
- Museum of Ancient Cultures
- Australian Centre for Ancient Numismatic Studies
- IEC Head of Department

LEVEL 1
- Early Childhood Road Safety Education Program
- IEC Music Room
- Media Teaching Rooms

LEVEL 2
- IEC Drama and Movement Room
- Early Childhood Road Safety Education Program
- Teaching Rooms

LEVEL 3
- IEC Drama and Movement Room
- Resource Development Teaching Rooms

1 University Avenue Level 1
For help call 0000 0000
For help and information

GRAPHIC DETAILS

BUILDING STREET ADDRESS
Typeface: National Bold

DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

LEVEL INDICATOR LINE
Line height: 3mm
Colour: MQ Red

TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal

PANEL BACKGROUND
Colour: MQ White

BRaille
Colour: MQ White

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

Scale 1:10
**LEVEL ARRIVAL DIRECTIONAL - WALL MOUNTED**

**Sign use:** To direct users around the level they are on.  
**Location:** On wall in level arrival area.  
**Typical content:**  
- Level number  
- Key rooms such as lecture theatres/teaching spaces/meeting rooms/Deans office/faculty executive  
- General room number directional  
- Amenities  
- Braille and tactile type

---

**FRONT ELEVATION SCALE 1:15**

- Building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.  
- Victorian Ash timber detail.  
- Concealed fixtures.

**SIDE**

- Braille and tactile messaging.  
- Messages should be restricted to be between 1200-1600mm above the relative floor plan where possible to accommodate for best practice accessible height. Messages however may be extended down to 1000mm above the relative floor plane in the event this is not possible.

---

**ELEVATIONS**

Scale 1:15

---

**Aluminium two-pack polyurethane facade.**
LEVEL ARRIVAL DIRECTIONAL - WALL MOUNTED

1009

Sheet 2 of 4

PRIMARY PANEL

GRAPHCIC DETAILS
LEVEL NUMBER
Typeface: National Bold
DIRECTORY ARROWS
Box height: 18mm
Colour: MQ Charcoal
DIRECTORY TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal
PICTOGRAMS
Height: 30mm
Colour: MQ Charcoal and
B21 Ultramarine
PANEL BACKGROUND
Colour: MQ White
BRAILLE
Colour: MQ White
CONSTRUCTION DETAILS
For an example of typical construction method refer to
Section 08

SIGN TYPES IN DETAIL
INTERNAL SIGNS – DIRECTIONAL SERIES

GRAPHIC DETAILS
Scale 1:10

Macquarie University Signage and Wayfinding
Guideline Issue 3
Prepared by Citizen Group
LEVEL ARRIVAL DIRECTIONAL - WALL MOUNTED

Graphical Details:

- **Level Number**: Typeface: National Bold
- **Directory Arrows**: Box height: 18mm, Colour: MQ Charcoal
- **Directory Tactile Text**: Typeface: National Regular, Colour: MQ Charcoal
- **Pictograms**: Height: 30mm, Colour: MQ Charcoal and B21 Ultramarine
- **Panel Background**: Colour: MQ White
- **Braille**: Colour: MQ White

**Construction Details**: For an example of typical construction method refer to Section 08

**Primary Panel**: A second panel can be added to hold more information if required.

**Graphic Details**

Scale 1:10
LEVEL ARRIVAL DIRECTIONAL - WALL MOUNTED

GRAPHIC DETAILS
LEVEL NUMBER
Typeface: National Bold
PANEL BACKGROUND
Colour: MQ White

EXAMPLES OF LEVEL AND BUILDING NUMBERS

GRAPHIC DETAILS
Scale 1:10
LEVEL ARRIVAL DIRECTIONAL - SUSPENDED

ELEVATIONS

Scale 1:20

1. Aluminium two-pack polyurethane facade.
2. Victorian Ash timber detail.
3. Concealed fixtures.
LEVEL ARRIVAL DIRECTIONAL - SUSPENDED

SIGN TYPES IN DETAIL
INTERNAL SIGNS – DIRECTIONAL SERIES

GRAPHIC DETAILS
LEVEL NUMBER
Typeface: National Bold

BUILDING STREET ADDRESS
National Regular

DIRECTORY ARROWS
Box height: 18mm
Colour: MQ Charcoal

DIRECTORY TEXT
Typeface: National Regular
Colour: MQ Charcoal

PICTOGRAMS
Height: 30mm
Colour: MQ Charcoal and B21 Ultramarine

PANEL BACKGROUND
 Colour: MQ White

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

You are now entering 3 Wally’s Walk Level 4

Scale 1:10
LEVEL ARRIVAL DIRECTIONAL - DIRECT FIXED

FRONT SIDE

Aluminium two-pack polyurethane facade. Vinyl messaging applied.

Building level laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Victorian Ash timber detail. Concealed fixtures.
LEVEL ARRIVAL DIRECTIONAL - DIRECT FIXED

Sheet 2 of 2

GRAPHIC DETAIL
Scale 1: 10
LEVEL ARRIVAL DIRECTIONAL SMALL - WALL MOUNTED

Sign use: To direct users around the level they are on
Location: On wall in level arrival area
Typical content:
- Level number
- Key rooms such as lecture theatres/teaching spaces/meeting rooms/Deans office/faculty executive
- General room number directional
- Amenities
- Braille and tactile type
LEVEL ARRIVAL DIRECTIONAL SMALL - WALL MOUNTED

GRAPHIC DETAILS
LEVEL NUMBER
Typeface: National Bold
DIRECTORY ARROWS
Box height: 18mm
Colour: MQ Charcoal
DIRECTORY TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal
PICTOGRAMS
Height: 30mm
Colours: MQ Charcoal and B21 Ultramarine
PANEL BACKGROUND
Colour: MQ White
BRAILLE
Colour: MQ White
CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

Scale: 1:5

I011 032 Part Seven Signage Design - Internal
**Sign use:** To identify the levels within the building  
**Location:** On wall inside lift  
**Typical content:**  
- Tactile building street address and braille  
- Faculties/Departments/Research Centres (National/University/Faculty)  
- Key rooms such as lecture theatres/teaching spaces/meeting rooms/Deans office/faculty executive  
- Braille and tactile type
LIFT INTERNAL DIRECTORY

Sheet 2 of 4

PRIMARY AND SECONDARY PANEL (8 LEVELS)

Tactile type set in National Bold typeface - Black
Braille - White

Aluminium two-pack polyurethane facade.
Vinyl messaging applied.

FRONT ELEVATION
Scale 1:15
LIFT INTERNAL DIRECTORY

Part Seven Signage Design - Internal 035
SIGN TYPES IN DETAIL

INTERNAL SIGNS – DIRECTIONAL SERIES

I013

GRAPHIC DETAILS

TACTILE BUILDING STREET ADDRESS

TACTILE

Typeface: National Bold
Colour: Black

DIRECTORY TEXT

Level typeface: National Regular
Room typeface: National Regular
Colour: MQ Charcoal

LEVEL INDICATOR LINE

Line height: 1mm
Colour: MQ Charcoal

PANEL BACKGROUND

Colour: MQ White

BRAILLE

Colour: MQ White

FRONT ELEVATION SCALE 1:4

15
18
9
8
10
66
66
80
43
21
39
17

Level 3
00000 Museum of Ancient Cultures
00000 Australian Centre for Ancient Numismatic Studies
00000 IEC Administration
00000 IEC Student Enquiry Office
00000 IEC Head of Department
00000 Head of Division

Level 2
00000 Early Childhood Road Safety Education Program
00000 IEC Technical Services
00000 IEC Art Room
00000 IEC Music Room

Level 1
00000 IEC Drama and Movement Room
00000 Early Childhood Road Safety Education Program
00000 Resource Development
00000 Teaching Rooms

Ground
00000 Lecture Theatre
00000 Mia Mia Child and Family Study Centre
00000 Centre for Open Education
00000 Teaching Rooms

PRIMARY PANEL
1 University Avenue
Sign use: To identify a research centre
Location: Alongside door to centre entrance
Typical content:
- Centre name

**Centre for research on social inclusion**

Vinyl messaging applied
Colour: MQ Light Grey

**FRONT ELEVATION**
Scale 1:20
GRAPHIC DETAILS

DESTINATION/VENUE NAME
Typeface: National Regular
Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

Centre for research on social inclusion
**GRAPHIC DETAILS**

**DESTINATION/VENUE NAME**

Typeface: National Regular
Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

---

**Tenant Entrance – Internal**

Sheet 3 of 10

**GRAPHIC DETAILS**

**Tenant A**

Name

---

**Tenant B**

Name
SPEECH AND HEARING CLINIC ENTRANCE - INTERNAL

Sheet 4 of 10

GRAPHIC DETAILS

DESTINATION/VENUE NAME

Typeface: National Regular

Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

FRONT ELEVATION

Scale: 1:20
SPEECH AND HEARING CLINIC ENTRANCE – INTERNAL

Sheet 5 of 10

GRAPHIC DETAILS

DESTINATION/VENUE NAME
Typeface: National Regular
Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

FRONT ELEVATION
Scale 1: 20
GRAPHIC DETAILS

DESTINATION/VENUE NAME
Typeface: National Regular
Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

Emotional Health Clinic
Psychology Clinic

Vinyl messaging applied
Colour: MQ Light Grey

Emotional Health Clinic – Psychology Clinic

FRONT ELEVATION
Scale 1: 20
AUDIOLOGY ENTRANCE – INTERNAL

Sheet 7 of 10

GRAPHIC DETAILS
DESTINATION/VENUE NAME
Typeface: National Regular
Colour: Mist 745
Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

FRONT ELEVATION
Scale: 1:20

Vinyl messaging applied
Colour: MQ Light Grey
SIGN TYPES IN DETAIL
INTERNAL SIGNS – VENUE/DESTINATION SERIES

ENTRANCE – INTERNAL
Sheet 8 of 10

FRONT ELEVATION
Scale 1: 20

GRAPHIC DETAILS
DESTINATION/VENUE NAME
Colour: Mist 745
Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

Vinyl messaging applied
Colour: MQ Light Grey

Macquarie University Signage and Wayfinding
Guideline Issue 3
Prepared by Citizen Group
### ENTRANCE – INTERNAL

Sheet 9 of 10

---

**GRAPHIC DETAILS**

**DESTINATION/VENUE NAME**

Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

---

**FRONT ELEVATION**

Scale 1: 20

---

Vinyl messaging applied
Colour: MQ Light Grey
PHOTONICS ENTRANCE (INTERNAL)

MQ Photonics – OptoFab and CUDOS

GRAPHIC DETAILS
DESTINATION/VENUE NAME
Typeface: National Regular
Colour: Mist 745

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.

FRONT ELEVATION
Scale 1:20
**Sign use:** Identify a destination/venue  
**Location:** On wall near entrance to venue  
**Typical content:**  
- Destination/venue name  
- Direction to venue entrance optional
SIGN TYPES IN DETAIL
INTERNAL SIGNS – VENUE/DESTINATION SERIES

MAJOR INTERNAL DESTINATION/VENUE

Sheet 2 of 2

GRAPHIC DETAILS
DESTINATION/VENUE NAME
Typeface: National Bold
Colour: MQ White

Note: Ensure sign colour provides required illuminance contrast from wall/glass surface.
**PHONE DIRECTORY**

**Sheet 1 of 2**

**Sign use:** Call individuals/offices

**Location:** In the foyer of a building or reception area of a department or centre

**Typical content:**
- International telephone icon/building code
- Telephone numbers of individuals/offices etc
- Room/level number of individuals

---

**ELEVATIONS**

Scale 1:15

---

Flag signage may be used to improve the visibility of the phone facility. See I032 for details.

Pictogram and building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Phone mounted on a 15-20° angle.

Frame edged clear acrylic sliding panel. Printed A3 directory insert.

Victorian Ash timber detail. Concealed fixtures.
SIGN TYPES IN DETAIL
INTERNAL SIGNS –
INFORMATION SERIES

PHONE DIRECTORY

I018
Sheet 2 of 2

GRAPHIC DETAILS
PICTOGRAM
Height: 168mm
PANEL
Colour: MQ White

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

Scale 1:5
**Sign use:** Detailed searches for telephone numbers of individuals/offices on interactive screen (iPad). Call individuals directly from search

**Location:** In the foyer of a building or reception area of a department or centre

**Typical content:**
- International telephone icon/building code
- Room/level number of individuals

---

Flag signage may be used to improve the visibility of the phone facility. See I032 for details.

Pictogram and building number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Recessed screen with digital name directory. Touch dial pad can call rooms or send an email. Solid aluminium cover to be provided if digital screens not able to be added at time of construction.

Audio outlet

Victorian Ash timber detail. Concealed fixtures.
I019

PHONE DIRECTORY - INTERACTIVE
Sheet 2 of 2

GRAPHIC DETAILS
PICTOGRAM
Height: 168mm
PANEL
Colour: MQ White

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

Scale 1:5
**THEATRE ROOM IDENTIFICATION**

**Sheet 1 of 3**

**Sign use:** To identify a theatre room. LCD screen to display timetable and information

**Location:** Alongside the door to the room

**Typical content:**
- Building level
- Room number
- Theatre name
- Tactile building level, room number, theatre name and braille
- Timetable or other room information

---

**FRONT ELEVATION SCALE 1:15**

Building/room number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Vinyl messaging applied. 

Braille and tactile. 

Fame edged clear acrylic sliding panel. Printed paper timetable insert.

---

**SIDE**

Victorian Ash timber detail. Concealed fixtures.
THEATRE ROOM IDENTIFICATION

G23 Lecture Theatre

Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.

15" screen

GRAPHIC DETAILS
BUILDING LEVEL
Typeface: National Bold
ROOM NUMBER
Typeface: National Bold
ROOM NAME
Typeface: National Regular
Colour: MQ Charcoal
DISCLAIMER TEXT
Typeface: National Regular
Colour: MQ Charcoal
TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal
PANEL BACKGROUND
Colour: MQ White
BRaille
Colour: MQ White
CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08
Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.
Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.

15" screen
**Sign use:** To identify a theatre room. Display of static timetable and information

**Location:** Alongside the door to the room

**Typical content:**
- Building level
- Room number
- Theatre name
- Timetable or other room information

---

FRONT ELEVATION SCALE 1:15

Building level and room number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Side

Vinyl messaging applied.

Braille and tactile.

Front Side

Frame edged clear acrylic sliding panel.

Printed paper timetable insert.

Victorian Ash timber detail.

Concealed fixtures.
Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.
SPECIAL ROOM IDENTIFICATION

I021
Sheet 3 of 3

GRAPHIC DETAILS

BUILDING LEVEL
Typeface: National Bold

ROOM NUMBER
Typeface: National Bold

ROOM NAME
Typeface: National Regular
Colour: MQ Charcoal

DISCLAIMER TEXT
Typeface: National Regular
Colour: MQ Charcoal

TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal

PANEL BACKGROUND
Colour: MQ White

BRAILLE
Colour: MQ White

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.

Lecture Theatre

Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.

G23 Lecture Theatre

15" screen
THEATRE ROOM IDENTIFICATION
Sheet 1 of 2

G23 Lecture Theatre

Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.

Building level and room number laser cut into aluminium two-pack polyurethane facade to reveal Victorian Ash timber.

Vinyl messaging applied. Braille and tactile.

Victorian Ash timber detail. Concealed fixtures.

Elevations
Scale 1:15
THEATRE ROOM IDENTIFICATION

G23 Lecture Theatre

Audio and visual recording may occur in this room. Discussions conducted in the room may be captured.

GRAPHIC DETAILS

Scale 1:5

BUILDING LEVEL
Typeface: National Bold
ROOM NUMBER
Typeface: National Bold
ROOM NAME
Typeface: National Regular
Colour: MQ Charcoal
DISCLAIMER TEXT
Typeface: National Regular
Colour: MQ Charcoal
TACTILE TEXT
Typeface: National Regular
Colour: MQ Charcoal
PANEL BACKGROUND
Colour: MQ White
BRaille
Colour: MQ White
CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08
Note: Side profile to be as slim as possible whilst still ensuring structural integrity and accounting for given technology requirements.
**Sign use:** To identify a special room  
**Location:** Above the door to the room  
**Typical content:**  
- Building level  
- Room number  
- Room type/name

---

**ELEVATIONS**

Scale 1:20
SPECIAL ROOM IDENTIFICATION – FLAG

Sheet 2 of 4

G23
Teaching Room

ELEVATIONS
Scale 1:10
SPECIAL ROOM IDENTIFICATION – FLAG

GRAPHIC DETAILS

- BUILDING LEVEL
  - Typeface: National Bold
- ROOM NUMBER
  - Typeface: National Bold
- ROOM NAME
  - Typeface: National Regular
  - Colour: MQ White
- PANEL BACKGROUND
  - Colour: MQ White

CONSTRUCTION DETAILS

For an example of typical construction method refer to Section 08

Front Elevations - Scale 1:5
SPECIAL ROOM IDENTIFICATION – FLAG

Sheet 4 of 4

I024

G8742
Teaching Room

B2300
Teaching Room

GRAPHIC DETAILS
Scale 1: 5
SIGN TYPES IN DETAIL
INTERNAL SIGNS – AMENITY SERIES

AMENITY IDENTIFICATION
Sheet 1 of 6

**FRONT ELEVATION SCALE 1:20**

- **First and preferred location on wall next to door on same side as door handle.**
- **Second preferred location (only if first location is not possible) on wall next to door on hinge side.**
- **Third preferred location (only if first and second locations are not possible) centred on door.**

**Male Toilet**

**ELEVATIONS**
Scale 1:20
**Sign use:** To identify an amenity

**Location:** Alongside the door to the amenity. As per code requirements to achieve 30% contrast between panel and background surface two options have been designed. Select MQ White or MQ Charcoal panel option to suit specific condition.

**Typical content:**
- International symbol (male/female/accessible)
- Braille and tactile type

---

**Elevations**

Scale 1:20

---

**Front Elevations**

- Male Toilet

- White matt acrylic. Pictogram MQ Charcoal / Black - Preference is Charcoal, Raised from surface by 1mm.

- Braille (white) and tactile (charcoal).

**Side Elevations**

- White matt acrylic
Amenity Identification

Sheet 3 of 6

Amenity Series

Male Toilet

Scale 1:20

Aluminium two-pack polyurethane facade.

Graphics MQ White.

Braille (charcoal) and tactile (White).

Charcoal matt acrylic

Elevations

Scale 1:20
DOOR LOCATED SIGNAGE
For ambulant accessible sanitary facility.

Aluminium two-pack polyurethane facade.
Graphics HQ White vinyl raised from surface.
Braille (blue) and tactile (white).
DIRECTIONAL SIGNAGE
Where a sanitary facility does not provide accessible unisex facilities use this directional signage to direct users to appropriate facility.
AMENITY IDENTIFICATION

Sheet 6 of 6

GRAPHIC DETAILS
TACTILE PICTOGRAM
Colour: MQ Charcoal / Black
Preference is Charcoal
Height: 144mm
TACTILE PICTOGRAM ALTERNATIVE
Colour: MQ White
Height: 144mm
TACTILE TEXT
Typeface: National Regular
Standard colour: MQ Charcoal on MQ White background
Accessibility colour: MQ White
TACTILE TEXT ALTERNATIVE
Typeface: National Regular
Standard colour: MQ White on MQ Charcoal background
Accessibility colour: MQ White
BRAILLE
Braille text to be white on all panels.
TACTILE + BRAILLE
To be as required by relevant AS and BCA.
ACCESSIBLE AMENITIES
Colour: MQ White on B21 Ultramarine background
BRAILLE
Braille text to be white on all panels.
TACTILE + BRAILLE
To be as required by relevant AS and BCA.
ACCESSIBLE AMENITIES
Colour: MQ White on B21 Ultramarine background

Indicates left hand (LH) or right hand (RH) use

Scale 1:20
**Sign use:** To identify an amenity

**Location:** Above the door to the amenity

**Typical content:**
- International symbol (male/female/accessible)
AMENITY IDENTIFICATION – FLAG

Sheet 2 of 8

ELEVATIONS
Scale 1:10
SIGN TYPES IN DETAIL
INTERNAL SIGNS – AMENITY SERIES

AMENITY IDENTIFICATION – FLAG

I030
Sheet 3 of 8

GRAPHIC DETAILS

PICTOGRAM
Height: 120mm

AMENITY NAME
Typeface: National Bold

STANDARD PANEL
Colour: MQ White

ACCESSIBLE PANEL
Colour: MQ White on B21 Ultramarine background

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

GRAPHIC DETAIL LEFT
Scale 1:5
AMENITY IDENTIFICATION – FLAG

**GRAPHIC DETAILS**

**PICTOGRAM**
- Height: 120mm

**AMENITY NAME**
- Typeface: National Bold

**STANDARD PANEL**
- Colour: MQ White

**ACCESSIBLE PANEL**
- Colour: MQ White on B21 Ultramarine background

**GRAPHIC DETAIL RIGHT**

Scale 1:5

- Kitchen
**Amenity Identification – Flag (Option)**

**Sign use:** To identify an amenity  
**Location:** Above the door to the amenity  
**Typical content:**  
- International symbol (male/female/accessible)

**Elevations Scale 1:20**
AMENITY IDENTIFICATION – FLAG (OPTIONAL)

Sheet 6 of 8

ELEVATIONS

Scale 1:10
AMENITY IDENTIFICATION – FLAG (OPTIONAL)

GRAPHIC DETAILS

PICTOGRAM
Height: 120mm
Colour: MQ Charcoal / Black
Preference is Charcoal

AMENITY NAME
Typeface: National Bold

STANDARD PANEL
Colour: MQ White

ACCESSIBLE PANEL
Colour: MQ White on B21 Ultramarine background

CONSTRUCTION DETAILS
For an example of typical construction method refer to Section 08

GRAPHIC DETAIL LEFT

Scale 1:5
AMENITY IDENTIFICATION – FLAG
Sheet 8 of 8

GRAPHIC DETAILS
PICTOGRAM
Height: 120mm
Colour: MQ Charcoal / Black - Preference is Charcoal
AMENITY NAME
Typeface: National Bold
STANDARD PANEL
Colour: MQ White
ACCESSIBLE PANEL
Colour: MQ White on B21 Ultramarine background

GRAPHIC DETAIL RIGHT
Scale 1:5
**Sign use:** Identify the room and the individual  
**Location:** Alongside the door  
**Typical content:**  
- Braille and tactile type room number  
- Faculty/Department/Office  
- Individuals name
ROOM NUMBER IDENTIFICATION

Sheet 2 of 4

FRONT SIDE

10mm white acrylic backing panel

3mm sliding panel - etching substrate with black backing. Name and description etched to reveal white.

3mm white gloss panel.

Tactile type set in National Bold typeface - MQ Black

Braille - White

Macquarie University Signage and Wayfinding
Guideline Issue 3
Prepared by Citizen Group
LOCATION
This elevation illustrates the order of preference for sign location.

First and preferred location on wall next to door, on same side as door handle.

Second preferred location (only if first location is not possible) on wall next to door on hinge side.

Third preferred location (only if first and second locations are not possible) centred on door.

LOCATION
This elevation illustrates the order of preference for sign location.

First and preferred location on wall next to door, on same side as door handle.

Second preferred location (only if first location is not possible) on wall next to door on hinge side.

Third preferred location (only if first and second locations are not possible) centred on door.

FRONT ELEVATION
Scale 1:20
ROOM NUMBER IDENTIFICATION

I032
Sheet 4 of 4

GRAPHIC DETAILS

TACTILE ROOM NUMBER
Typeface: National Bold
Colour: MQ Black

BRAILLE
Colour: MQ White

STAFF NAME
Typeface: National Regular
Colour: White

FACULTY NAME
Typeface: National Regular
Colour: White

PANEL BACKGROUND
Colour: MQ White, MQ Black

FRONT ELEVATION SCALE 1:2

Mr John Moore
Faculty of Business and Economics
**Sign use:** To identify the location and type of hearing loop in operation within a specific room.

The content illustrated below indicates a Audio Induction Loop System.

**Location:** To be located as per AS guidelines and aligned with the broader University strategy in relation to the operation of the hearing assistance across campus.

**Typical content:**
Derived from AS1428 as per the type of hearing assistance system that is in use.

---

**Option 1**

White matt acrylic. Pictogram B21 Ultramarine. Raised from surface by 1mm.

Braille and tactile.

---

**FRONT ELEVATION**

Scale: 1:20
This theatre is fitted with an Infrared (IR) assistive induction loop assistive listening system. To use this system, ask for IR receiver, and use hearing aid T-switch if you have one.

This room is fitted with an audio frequency induction loop assistive listening system. To use this system, ask for Loop receiver, and use hearing aid T-switch if you have one.

Option 2
Braille and tactile.

FRONT ELEVATION
Scale 1: 20
SIGN TYPES IN DETAIL
INTERNAL SIGNS – ROOM SERIES

GRAPHIC DETAILS

TACTION TEXT
Typeface: National Regular
Colour: B21 Ultramarine

TACTILE PICTOGRAM
Height: 100mm
Colour: B21 Ultramarine on MQ white background

BRaille
Colour: MQ White

PANEL BACKGROUND
Colour: MQ White

NOTE: The content illustrated indicates a Audio Induction Loop System.
This Theatre is fitted with an Infrarad (IR) assistive listening system.

To use this system, ask for IR receiver, and use hearing aid T-switch if you have one.

**HEARING LOOP IDENTIFICATION**

**GRAPHIC DETAILS**

**TACTILE PICTOGRAM**
- Height: 100mm
- Colour: B21 Ultramarine on MQ White background

**TACTILE TEXT**
- Typeface: National Regular
- Colour: B21 Ultramarine on MQ White

**BRAILLE**
- Colour: MQ White

**PANEL BACKGROUND**
- Colour: MQ White

**CONSTRUCTION DETAILS**
For an example of typical construction method refer to Section 08.
LAB ROOM NUMBER WITH HAZARD INFORMATION

Sign use: Identify a lab room. Provide hazard and safety information

Location: Alongside the door

Typical content:
- Braille and tactile text room number
- Faculty/Department/Lab
- Hazard/safety information
- Emergency contact info

ELEVATIONS
Scale 1:20
LAB ROOM NUMBER WITH HAZARD INFORMATION

I036

Sheet 2 of 2

GRAPHIC DETAILS
TACTILE ROOM NUMBER
Typeface: National Regular
Colour: MQ Charcoal / Black

BRAILLE
Colour: MQ White

FACULTY NAME
Typeface: National Regular
Colour: MQ Charcoal / Black

HAZARDS, SAFETY & EMERGENCY CONTACT DETAILS
Typeface: National Regular
Colour: MQ Charcoal / Black

HAZARD & SAFETY PICTOGRAMS
Height: 55mm / 30mm

PANEL BACKGROUND
Colour: MQ White

In Case Of Emergency Dial 9999

Femtosecond Direct Write Facility

Hazardous substances in this area. Do not enter without approval.

00000
**Sign use:** Provide an area for information to be displayed  
**Location:** Alongside the door and room number  
**Typical content:**  
- Information relevant to the use of the room

---

**FRONT ELEVATION SCALE 1:20**

2. Inset EchoPanel (Grey 442).

---

**ELEVATIONS**

Scale 1:20